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PRACTICAL LEGAL TRAINING (POSTGRADUATE DIPLOMA IN LEGAL PRACTICE) PROGRAMME & CERTIFICATE IN PARALEGAL ACADEMIC YEAR 2023/2024 – 2024/2025 PROVISIONAL ALMANAC FOR THE THIRTY FIFTH–THIRTY SEVENTH (37TH – 39TH) COHORTS

38 TH COHORT FIRST SEMESTER BEGINS 15 TH JANUARY– 12 TH JULY 2024			37 TH COHORT SECOND SEMESTER BEGINS 15 TH JANUARY - 14 TH June 2024		
Week	Dates	Description of Activity	Week	Dates	Description of Activity
Week 1	8 th - 12 th Jan. 2024 (12 th Jan. Zanzibar Revolution)	Registration	Week 28	8 th - 12 th Jan. 2024 (12 th Jan. Zanzibar Revolution)	✓ Vacation Continues ✓ Field Placement Arrangements

					CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 2	15 th -19 th Jan. 2024	Orientation	Week 29	15 th -19 th Jan. 2024	Field Placement (First Rotation) begins CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 3	22 nd - 26 th Jan. 2024	✓ Classroom Practical Instruction commences LS 102-A Classroom Practical Instruction commences LS 110-B			
Week 4	29 th - 2 nd Jan. 2024	Classroom Practical Instruction continues LS 110-A Classroom Practical Instruction continue LS 102-B	Week 30	22 nd - 26 th Jan. 2024	✓ Field Placement Continues END OF FIRST SEMESTER EXAMS COMMENCE (PARALEGAL)
Week 5	5 th -9 th Feb. 2024	✓ Classroom Practical Instruction continues LS 102 Seminar -A & B 16th Feb. LS 102 Mock Trial	Week 31	29 th Jan. - 2 nd Feb.2024	✓ Field Placement Continues END OF FIRST SEMESTER EXAMS CONTINUE END OF FIRST SEMESTER (PARALEGAL)

Week 6	12th - 16th Feb. 2024	<ul style="list-style-type: none"> ✓ 19th Feb. 2024 LS 102 ICA (07.30 - 09.30AM) ✓ Classroom Practical Instruction continues LS 109-A Classroom Practical Instruction continues LS 101-B 	Week 32	5 th -9 th Feb. 2024	<p>Field placement continues</p> <p>SECOND SEMESTER PARALEGAL BEGINS</p> <p>FIELD PLACEMENT ARRANGEMENTS (PARALEGAL)</p>
Week 7	19 th - 23 rd Feb. 2024	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction continues LS 109-B ✓ Classroom Practical Instruction continues LS 101-A 	Week 33	12 th - 16 th Feb. 2024	<ul style="list-style-type: none"> ✓ Field Placement continues FIELD PLACEMENT ARRANGEMENTS (PARALEGAL)
Week 8	26th Feb. - 1st March 2024	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction continues LS 101 Seminar A & B 	Week 34	19 th - 23 rd Feb. 2024	<p>Field placement continues</p> <p>FIELD PLACEMENT BEGINS (PARALEGAL)</p>
Week 9	4th - 8th Mar. 2024	<ul style="list-style-type: none"> ✓ 11th Mar. 2024 LS 101 ICA (07.30 - 09.30AM) ✓ Classroom Practical Instruction continues LS 104 -A Classroom Practical Instruction continues LS 103 -B 	Week 35	26 th Feb. - 1 st March 2024	<p>Field Placement continues</p> <p>FIELD PLACEMENT CONTINUES (PARALEGAL)</p>
Week 10	11 th -15 th Mar. 2024	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction continues <i>LS 104 -B</i> ✓ Classroom Practical Instruction continues LS 103 -A 	Week 36	4 th - 8 th Mar. 2024	<p>Field placement continues</p> <p>FIELD PLACEMENT CONTINUES (PARALEGAL)</p>

Week 11	18 th - 22 nd Mar. 2024	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction continues LS 104 Seminar A & B ✓ 22nd Mar. (LS 104 Module Mock Trial) 	Week 37	11 th - 15 th Mar. 2024	<p>Field placement continues</p> <p>FIELD PLACEMENT CONTINUES (PARALEGAL)</p>
Week 12	25 th - 29 th Mar. 2024 (29 th March, Good Friday)	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction continues LS 105-B ✓ Classroom Practical Instruction continues LS 110-A 	Week 38	18 th - 22 nd Mar. 2024	<p>Field placement continues (Reporting at the Second Field Placement Station)</p> <p>FIELD PLACEMENT CONTINUES (PARALEGAL) FINAL WEEK</p>
Week 13	1 st - 5 th April 2024 (1 st Apr. Monday. Easter)	<ul style="list-style-type: none"> ✓ 2nd April 2024 LS 104 ICA (07.30 - 09.30AM) ✓ Classroom Instruction continues LS 105-A ✓ Classroom Instruction continues LS 110-B 	Week 39	25 th - 29 th Mar. 2024 (29 th March, Good Friday)	<p>Field placement continues</p> <p>CLASSROOM INSTRUCTION COMMENCES (PARALEGAL) SECOND SEMESTER</p>
Week 14	8 th - 12 th April 2024 (10 th - 11 th Apr. Eid Al Fitr)	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction continues LS 105 Seminar A & B ✓ 12th Apr. LS 105 Module Mock Trial 	Week 40	1 st - 5 th April 2024 (1 st Apr. Easter Monday)	<p>Field placement continues</p> <p>CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)</p>

Week 15	15 th - 19 th Apr. 2024	<ul style="list-style-type: none"> ✓ 15th Apr. 2024 LS 105 ICA (07.30 - 09.30AM) ✓ Classroom Practical Instruction continue LS 108-A ✓ Classroom Practical Instruction continue LS 109-B 	Week 41	8 th - 12 th April 2024 (10 th - 11 th Apr. Eid Al Fitr)	Field placement continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 16	22 nd -26 th Apr. 2024 (26 th Apr. Union Day)	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction continue LS 108-B ✓ Classroom Practical Instruction continue LS 109-A 	Week 42	15 th - 19 th Apr. 2024	✓ Field placement continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 17	29 th April. - 3 rd May 2024 (1 st May Worker's Day)	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction continues LS 108 Seminar-A & B 	Week 43	22 nd -26 th Apr. 2024 (26 th Apr. Union Day)	✓ Field placement Continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 18	6 th - 10 th May 2024	<ul style="list-style-type: none"> ✓ 6th May 2024 LS 108 ICA (07.30 - 09.30AM) ✓ Classroom Practical Instruction continues LS 106-B ✓ Classroom Practical Instruction continues LS 103-A 	Week 44	29 th April. - 3 rd May 2024 (1 st May Worker's Day)	Field placement Continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)

Week 19	13 th - 17 th May 2024	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction continues LS 106-A ✓ Classroom Practical Instruction continues LS 103-B 	Week 45	6 th - 10 th May 2024	<p>Field placement continues</p> <p>CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)</p>
Week 20	20 th - 24 th May 2024	<ul style="list-style-type: none"> ✓ Classroom continues LS 106 - Seminar A & B ✓ 24th May LS 106 Simulation 	Week 46	13 th - 17 th May 2024	<p>Field placement continues (Final Week)</p> <p>CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)</p>
Week 21	27 th - 31 st May 2024	<ul style="list-style-type: none"> ✓ 27th May 2024 LS 106 ICA (07.30 - 09.30AM) ✓ Classroom Practical Instruction continues LS 107 -A ✓ Classroom Practical Instruction continues LS 110/103/109 - B 	Week 47	20 th - 24 th May 2024	<ul style="list-style-type: none"> ✓ Submission of Field Placement Log Sheets and Reports Final Exams Preparation <p>CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)</p>
Week 22	3 rd - 7 th Jun 2024	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction continues LS 110/103/109 -A Classroom Practical Instruction continues LS 107 - B 	Week 48	27 th - 31 st May 2024	<p>Final exams COMMENCE</p> <p>CLASSROOM INSTRUCTION</p>

					CONTINUES (PARALEGAL)
Week 23	10th - 14th Jun 2024	Classroom Practical Instruction continues -Seminar LS 107 - A & B	Week 49	3 rd - 7 th Jun 2024	Final exams continue Oral Practical exercises CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 24	17 th - 21 st Jun. 2024	✓ 17 th Jun. 2024 LS 107 ICA (07.30 - 09.30AM) ✓ Exams Preparation	Week 50	10 th - 14 th Jun 2024	CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 25	24 th - 28 th Jun. 2024	✓ Final Exams for LS 103, LS 109, & LS 110	Week 51	17 th - 21 st Jun. 2024	CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
				END OF ACADEMIC YEAR 37TH COHORT.	
Week 26	1 st - 5 th Jul. 2024	✓ Written Practical Exercises COMMENCE			
Week 27	8 th -12 th Jul. 2024	✓ End of First Semester ✓ Vacation ✓ Field Placement Arrangements			
Week 28					

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END OF 38th COHORT FIRST SEMESTER

✓ **SECOND SEMESTER 38th COHORT BEGINS**
 ✓ **15th July 2024 - 6th Dec. 2024**

✓ **39th COHORT FIRST SEMESTER BEGINS**
 ✓ **1st Jul. 2024 - 5th Jan. 2025**

Week	Dates	✓ Description of Activity			
Week 29	15 th - 19 th Jul. 2024	<ul style="list-style-type: none"> ✓ Vacation ✓ Field Placement Arrangements 	Week	Dates	Description of Activity
Week 30	22 nd - 26 th Jul. 2024	<ul style="list-style-type: none"> ✓ Field Placement (First Rotation) begins 	Week1	1 st - 5 th Jul. 2024	Registration CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 31	29 th Jul. - 2 nd Aug. 2024	<ul style="list-style-type: none"> ✓ Field Placement ✓ Continues 	Week 2	8 th -12 th Jul. 2024	Orientation SECOND SEMESTER EXAMS COMMENCE, SUBMISSION OF FIELD PLACEMENT LOG SHEETS AND REPORTS (PARALEGAL)
			Week 3	15 th - 19 th Jul. 2024	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction commences LS 102-A

					Classroom Practical Instruction commences LS 110-B SECOND SEMESTER EXAMS CONTINUE, END OF ACADEMIC YEAR. (PARALEGAL)
			Week 4	22 nd - 26 th Jul. 2024	Classroom Practical Instruction continues LS 110-A Classroom Practical Instruction continue LS 102-B
Week 32	5 th - 9 th Aug. 2024 (8 th Aug. Nane nane Holiday)	✓ Field placement continues	Week 5	29 th Jul. - 2 nd Aug. 2024	✓ Classroom Practical Instruction continues LS 102 Seminar -A & B 2nd Aug. LS 102 Mock Trial
Week 33	12 th - 16 th Aug. 2024	✓ Field placement continues	Week 6	5 th - 9 th Aug. 2024 (8 th Aug. Nane nane Holiday)	✓ 5th Aug. 2024 LS 102 ICA (07.30 - 09.30AM) ✓ Classroom Practical Instruction continues LS 109-A

					Classroom Practical Instruction continues LS 101-B
Week 34	19 th - 23 rd Aug. 2024	✓ Field placement continues	Week 7	12 th - 16 th Aug. 2024	✓ Classroom Practical Instruction continues LS 109-B Classroom Practical Instruction continues LS 101-A
Week 35	26 th -30 th Aug. 2024	✓ Field Placement continues	Week 8	19 th - 23 rd Aug. 2024	✓ Classroom Practical Instruction continues LS 101 Seminar A & B
Week 36	2 nd - 6 th Sept. 2024	✓ Field placement continues	Week 9	26 th -30 th Aug. 2024	✓ <i>26th Aug. 2024 LS 101 ICA (07.30 - 09.30AM)</i> ✓ Classroom Practical Instruction continues LS 104 -A Classroom Practical Instruction continues LS 103 -B
Week 37	9 th - 13 th Sept. 2024	✓ Field placement continues.	Week 10	2 nd - 6 th Sept. 2024	✓ Classroom Practical Instruction continues LS 104 -B Classroom Practical Instruction continues LS 103 -A
Week 38	16 th - 20 th Sept. 2024	✓ Field placement continues	Week 11	9 th - 13 th Sept. 2024	✓ Classroom Practical Instruction continues

					LS 104 Seminar A & B 13 th Sept. (LS 104 Module Mock Trial)
Week 39	23 rd - 27 th Sept. 2024	✓ Field placement continues (Reporting at the Second Field Placement Station)	Week 12	16 th - 20 th Sept. 2024	✓ 16 th Sept. 2024 LS 104 ICA (07.30 - 09.30AM) ✓ Classroom Practical Instruction continues LS 105-B ✓ Classroom Practical Instruction continues LS 110-A
Week 40	30 th Sept. - 4 th Oct. 2024	✓ Field placement continues ORIENTATION (PARALEGAL)	Week 13	23 rd - 27 th Sept. 2024	✓ Classroom Instruction continues LS 105-A Classroom Instruction continues LS 110-B
Week 41	7 th -11 th Oct. 2024	✓ Field placement continues CLASSROOM INSTRUCTION COMMENCES (PARALEGAL)	Week 14	30 th Sept. - 4 th Oct. 2024	✓ Classroom Practical Instruction continues LS 105 Seminar A & B 4 th Oct. LS 105 Module Mock Trial
Week 42	14 th - 18 th Oct. 2024	✓ Field placement continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 15	7 th -11 th Oct. 2024	✓ 7 th Oct. 2024 LS 105 ICA (07.30 - 09.30AM) ✓ Classroom Practical Instruction continue LS 108-A ✓ Classroom Practical Instruction continue LS 109-B

Week 43	21 st - 25 th Oct. 2024	✓ Field placement continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 16	14 th - 18 th Oct. 2024	✓ Classroom Practical Instruction continue LS 108-B Classroom Practical Instruction continue LS 109-A
Week 44	28 th Oct.- 1 st Nov. 2024	✓ Field placement Continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 17	21 st - 25 th Oct. 2024	✓ Classroom Practical Instruction continues LS 108 Seminar-A & B
Week 45	4 th - 8 th Nov. 2024	✓ Field placement continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 18	28 th Oct.- 1 st Nov. 2024	✓ 28 th Oct. 2024 LS 108 ICA (07.30 - 09.30AM) ✓ Classroom Practical Instruction continues LS 106-B Classroom Practical Instruction continues LS 103-A
Week 46	11 th - 15 th Nov. 2024	✓ Field Placement continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 19	4 th - 8 th Nov. 2024	✓ Classroom Practical Instruction continues LS 106-A ✓ Classroom Practical Instruction continues LS 103-B

Week 47	18 th - 22 nd Nov. 2024	Submission of Field Placement Log Sheets and Reports and Preparation for examinations CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 20	11th - 15th Nov. 2024	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction continues LS 106 - Seminar A & B 15th Nov. LS 106 Simulation
Week 48	25 th - 29 th Nov. 2024	✓ Final Exams commence		18th - 22nd Nov. 2024	<ul style="list-style-type: none"> ✓ <i>18th Nov. 2024 LS 106 ICA (07.30 - 09.30AM)</i> ✓ Classroom Practical Instruction continues LS 107 -A ✓ Classroom Practical Instruction continues LS 110/103/109 - B ✓
Week 49	2 th - 6 th Dec. 2024	<ul style="list-style-type: none"> ✓ Final Exams continue ✓ Oral Practical exercises End of Academic Year	Week 21	25th - 29th Nov. 2024	<ul style="list-style-type: none"> ✓ Classroom Practical Instruction continues LS 110/103/109 -A ✓ Classroom Practical Instruction continues LS 107 - B
		END OF ACADEMIC YEAR 38TH COHORT.	Week 22	2nd - 6th Dec. 2024	Classroom Practical Instruction continues -Seminar LS 107 - A & B

		✓ INSTRUCTION CONTINUES (PARALEGAL)			6th Dec. LS 107 Simulation
Week 50	9 th -13 th Dec. 2024	CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 23	9 th -13 th Dec. 2024 9th Dec. Independence Holiday	10 th Dec. 2024 LS 107 ICA (07.30 - 09.30AM) Exams Preparation
	16 th - 20 th Dec.2024	CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)			
	23 rd -27 th Dec. 2024	Christmas Holiday	Week 24	16 th - 20 th Dec.2024	✓ Exams for LS Final 103, LS 109, & LS 110 ✓ Written Practical Exercises COMMENCE
	30 th Dec.- 3 rd Jan. 2025 (1st Jan. New Year)	CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 25	23 rd -27 th Dec. 2024 (25-26 Dec. Christmas Holiday)	✓ Written Practical Exercises CONTINUE
	6 th -10 th Jan. 2025	CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 26	30 th Dec.- 3 rd Jan. 2025	✓ Written Practical Exercises CONTINUE ✓ End of First Semester Vacation Field Placement Arrangements
	13 th -17 th Jan. 2025	END OF FIRST SEMESTER EXAMS COMMENCE (PARALEGAL)	Week 27		

				END OF FIRST SEMESTER	
	20 th -24 th Jan. 2025	END OF FIRST SEMESTER EXAMS CONTINUE END OF FIRST SEMESTER (PARALEGAL)	Week 28		
	27 th -31 st Jan. 2025		Week 29		
			Week 30		

KEY TO COURSES:

LS 101: Advocacy Skills;
 LS 102: Professional Practice and Ethics;
 LS 103: Legal Drafting Skills and Techniques;
 LS 104: Criminal Procedure and Practice;
 LS 105: Civil Procedure and Practice;

PLT04202 Labour and Employment Relations
 PLT04204 Disability and the Law
 PLT04205 Criminal Law and Procedure

LS 106: Practical Aspects of Commercial Law;
 LS 107: Conveyancing;
 LS 108: Probate, Administration of Estates and Trusts;
 LS 109: Basic Leadership, Management and Accounting for
 Lawyers;
 LS 110: Legal Aid and Human Rights Advocacy

PLT04113 Fundamentals of Sociology
 PLT04112 Fundamentals of Psychology
 PTL04110 Basic Computer Application

PLT04207	Law and Domestic Relations	PTL04108	Justice System and Dispute Resolution
PLT04209	Basic Human Rights and Duties	PLT04106	Civil Procedure and Obligations
PLT04211	Office Practice	PTL04103	Land Law and Administration
PLT04214	Life Skills	PLT04101	Fundamentals of Paralegalism
PLT04215	Field Practical Training		

NB: VENUE for Paralegal as assigned

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